**Lesson Plan**

**PREPERATION**

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| COURSE | New Entry to Cadet |
| SUBJECT | Advancement |
| SYLLABUS REF | NE01 & NE02 |
| LESSON | Unit Introduction & Fire Brief |
| LESSON FORMAT | Walk and talk |
| NO. OF PERIODS | 2 |
| DURATION | Full Parade Night |
| TRAINING AIDS | Board and pens |
| PLANNED ACTIVITIES | Who’s who/key safety points of units (to be produced by individual units) |
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**INTRODUCTION**

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| NAME | It is important at this point to be as approachable and accommodating as possible as this will be the first interaction the cadet has with unit staff or senior cadets |
| SAFETY ASPECTS | As per Unit Policy |
| INTEREST | To get acquainted with the unit and people in it and to find out what it has to offer |
| NEED |  According to Navy Cadet Force Regulations all cadets must become familiar with their surroundings and all aspects of the unit fire procedures |
| OBJECTIVES | By the end of this session participants will be able to:–Explain unit orders and identify fire safety information –Name elements of the unit and explain their functionse.g. Quarterdeck/QM’s lobby etc–Be aware of all ranks and rates within the unit and the chain of command and understand each person’s role–Understand a basic outline of the watch system as it applies to the unit and to recognise ‘calls’–Be aware of upcoming unit/district/national activities and opportunities to go Offshore |

**DEVELOPMENT**

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| KEY POINTS | METHOD |
| Introduce the session objectives and discuss expectations | Hand-outs/flipchart/whiteboard |
| Unit standing orders | Show cadets the unit standing orders, identifying all key points. |
| Unit tour | Take cadets on a tour of the unit introducing them to all staff, and asking the staff to give a brief description on their roles. Point out all fire exits, safety routes etc. Once complete, allow the cadets five to 10 minutes to ask questions and draw a sketch of the unit. |
| Everyday terms | Pre-write everyday terms on a flipchart, ask cadets what they think they would mean, write results on a board, then reveal the correct answer. |
| Divisional and watch system | Introduce the cadets to the XO, and after they have explained their role, ask them to explain the divisional/watch system and how important it isto the smooth running of a Cadet unit. |
| Understanding the pipe | When introduced to the Quartermaster, ask them to sound the basic calls and explain their meanings. |
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**CONSOLIDATION**

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| SUMMARISE KEY POINTS | Ensure you deliver an overview of the session |
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| PLANNED QUESTIONS | Insert your planned questions here |
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| LOOK FORWARD | Fire Brief OR as per Training Programme |